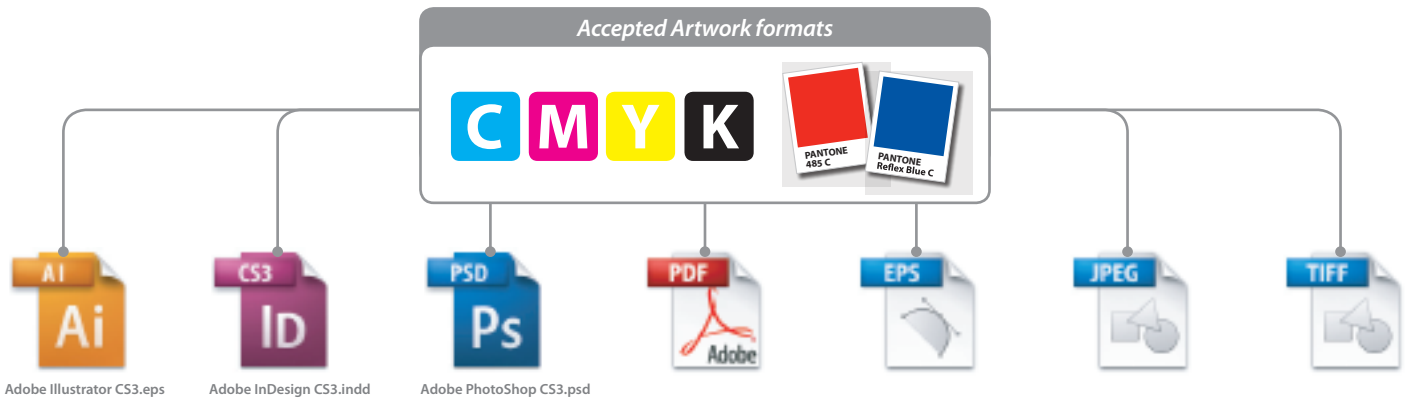


ARTWORK GUIDELINES



Additional information on the above formats:

- All images **MUST** be supplied as CMYK and not RGB. Ensure all spot colours are named using PANTONE references.
- For best possible print results please provide artwork as EPS / PDF format.
- Ensure **ALL FONTS USED** are convert to outlines (paths) or embedded in the file eg. PDF/EPS. Alternatively, please supply the fonts used.
- Illustrator templates for various products are available on request.
- Ensure all artwork provided is PC compatible as we are PC based.
- Any artwork provided will be checked by us and a proof copy returned for approval before print production.
- For bitmap graphic/images (PSD, JPEG etc.) a minimum of 300ppi (pixels per inch) at finished size is required for digital printing.
- When saving JPEG images, use the maximum quality compression, a minimum of 300ppi (pixels per inch) at finished size.

Top Marquees reserves the right to assess any artwork transmitted to us as unacceptable for our processes and quality standards. The Art Department will determine the usability of any artwork received and will inform you of any difficulties at the earliest opportunity to allow you time to resubmit usable artwork.



Additional information on sending artwork:

- We can receive artwork via your FTP (File Transfer Protocol), email or on CD/DVD.
- Email attachment size limit is 10Mb.

Any questions regarding artwork please contact Sally Platko in our Art Department.